# Appendix D: Budget Template

|  |
| --- |
| **2015 2015 Actual 2015 2016 Proposed****Budget at 10/31 Estimate Budget** |
| **Revenues** |  |  |  |  |
| Dues | $10,000 | $10,200 | $10,200 | $10,700 |
| Annual meeting | $3,000 | $2,500 | $2,600 | $2,700 |
| Monthly meetings | $600 | $500 | $600 | $750 |
| Interest | $800 | $750 | $900 | $950 |
| Total revenues | $14,400 | $13,950 | $14,300 | $15,100 |
| **Expenses** |  |  |  |  |
| General office |  |  |  |  |
| Salaries | $6,000 | $5,000 | $6,000 | $6,200 |
| Office supplies | $300 | $259 | $325 | $350 |
| Postage | $300 | $198 | $230 | $300 |
| Mailing labels | $160 | $145 | $160 | $175 |
| **Other** |  |  |  |  |
| Annual meeting | $2,700 | $2,690 | $2,690 | $2,800 |
| Monthly meetings | $600 | $585 | $685 | $750 |
| Transfer to reserve | $3,900 | $3,250 | $3,900 | $4,000 |
| Total Expenses | $13,960 | $12,127 | $13,990 | $14,575 |
| **Net Surplus (deficit)** | **$440** | **$1,823** | **$310** | **$525** |