

Date Position Begins:	March 1, 2025
Appointment Term:	Two years or membership term completion, whichever is shorter; Potential for reappointment for a second, 2-year term or until membership term completion, whichever is shorter
Membership Requirement:	Membership in Central or Regional Workgroup on Trauma
Participation Structure:	Work Group sits within the Education Program Area under the Surgical Skills Steering Group
Reporting Structure:	Position reports to the Surgical Skills Steering Workgroup Chair
Effort Requirement:	Approximately 5-10 hours per week during an active revision cycle; Approximately 5-10 hours per month between revisions; Participation in COT Annual Meeting and COT Trauma Meetings during Congress
Experience/Skills Desired:	Approved faculty for the ASSET Course

Education Program Chair (ASSET) Overview

This Workgroup position will have responsibility for the ongoing management and evolution of the ASSET Course and requires close collaboration and partnership with the military liaisons, ASSET plus Education Program Chair, and the Surgical Skills Workgroup Chair. In addition to the responsibilities relative to the course development and management, the ASSET Education Program Chair will be requested to provide Program updates throughout the year. ACS COT staff will assist with teleconference arrangements and other administrative support. There is no travel or other financial support associated with this position.

Education Program Chair (ASSET) General Responsibilities

This position functions as an Education Program Chair, responsible for overseeing any content revisions and program evaluation, collaborating with the ACS Trauma Education staff on relevant administrative and policy issues that arise, and serving as a champion for the Course promoting promulgation and quality education offerings.

Education Program Chair (ASSET) Specific Responsibilities

- Actively champion and promote the principles of inclusive excellence in all aspects of project work.
- Collaborate with the Surgical Skills and Education Program Area Chairs to understand the strategic direction and intention for the Surgical Skills program area and specifically the ASSET course.
- Participate as part of the Surgical Skills Steering Workgroup to ensure alignment of the surgical skills current project focus, potential needs, recommendations, revision cycle planning, and policy review.
- Support the development of the new ASSET course sites and course promulgation by participating in and/or identifying senior faculty to monitor and evaluate inaugural courses.



- Evaluate current ASSET courses, perform appropriate needs assessments, and provide recommendations for revision updates in keeping with the defined revision cycle.
- Ensure alignment of course with other trauma education offerings.
- Provide leadership and oversight in policy development and enforcement for the course.
- Partner with COT staff for the strategic planning and execution of all approved revision or program policy related tactics and deliverables.

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