

Time	Site Visit Agenda Item	Standards Verified	Required Hospital Attendees	Attendee Names/Titles	Virtual Meeting Links
60 Min	Introductions & Program Presentation Introductions and Overview of the Day - Reviewer Team and EGS Committee/Hospital Based Team (15 min) EGS Program Presentation (15 min) Q&A (30 min)	<ul style="list-style-type: none"> • IAC.1: Hospital Commitment • IAC.2: Culture of Patient Safety and High Reliability • PSG.4: Emergency General Surgery Committee • FER.1: Hospital Licensure and Accreditation • QI.1: Quality Assessment and Improvement • EDU.1: Patient Advocacy and Education • RES.1: Clinical Trial and Scholarly Activities 	<ul style="list-style-type: none"> • EGS Medical Director • EGS Program Manager • EGS Program QI Practitioner • EGS Program Clinical Data Personnel • Chair of Surgery • Hospital Leadership/C-Suite including CEO, CMO, SQD/Vice Chair of Quality, etc. 		
10 Min	Reviewer Break to Complete Evaluation				
60 Min	EGS Program Discussions - Clinical Care Protocols & Processes	<ul style="list-style-type: none"> • PSG.1: Definition and Scope of an Emergency General Surgery Program • PC.1: Standardized Care Pathways • PC.2: EGS Provider Response Pathway • PC.3: Patient Education • PC.4: Informed Consent Process • PC.5: Anesthesia Pathway • PC.6: Massive Transfusion Protocol • PC.7: Rescue Protocol • PC.8: Geriatric Patient Care Protocol • PC.9: Discharge Planning and Disposition Pathways • PC.10: Readmission and Transfer Protocols 	<ul style="list-style-type: none"> • EGS Medical Director • EGS Program Manager • EGS Surgeon Leaders • EGS multi-disciplinary team members, as applicable 		
15 Min	Reviewer Break to Complete Evaluation				
25 Min	EGS Program Discussions - Team/Program Structures & Resources	<ul style="list-style-type: none"> • PSR.1: EGS Surgeon Qualifications • PSR.2: Designated Provider for EGS Consult • PSR.3: Surgical Team Availability • PSR.4: Operating Room Team Availability 	<ul style="list-style-type: none"> • EGS Medical Director • EGS Program Manager • OR Director/OR leadership 		
10 Min	Reviewer Break to Complete Evaluation				
40 Min	EGS Program Discussions - Hospital Level Processes & Resources	<ul style="list-style-type: none"> • PSR.5: Anesthesia Services • PSR.6: Diagnostic Radiology Service • PSR.7: Therapeutic Endoluminal and Interventional Radiology Services • PSR.8: Pain Management Services • PSR.9: Nutrition Services • PSR.10: Allied Health Services • PSR.11: Surgical and Medical Specialty Services • PSR.12: Patient Support Services • PC.9: Discharge Planning and Disposition Pathways 	<ul style="list-style-type: none"> • EGS Medical Director • Anesthesia leadership/liaison • Endoluminal & IR Services leadership/liaison • Diagnostic Radiology leadership/liaison • Rehab Services (PT/OT) leadership/liaison • Patient Support Services (Social Work/Case Management/Wound Care/Languages Services) representatives 		
30 Min	Reviewer Break to Complete Evaluation + Lunch Break				
30 Min	Chart Review Review of 10 Prepared Charts - Adverse Events & Time-Delineated Care - Complication Management - Quality Review *See Chart Preparation Guide for Details	<ul style="list-style-type: none"> • PC.1: Standardized Care Pathways • QI.2: Case Review Process • QI.3: Peer Review Process for the Individual Surgeon 	<ul style="list-style-type: none"> • EGS Medical Director and any other required physicians familiar with the prepared charts and the quality review process • Real-time EMR navigators to bring up quality review documentation and imaging (M&M/Peer Review/Case Review/QI RCA Process) 		
30 Min	Hospital Tour and Discussion Hospital Tour Discussion: - Focus on Emergency Department, ICU, PACU, IR and any EGS treatment unit/area - Tour will be pre-recorded with opportunity for discussion at this time		<ul style="list-style-type: none"> • EGS Medical Director 		
END DAY 1					
START DAY 2					
60 Min	EGS Program Discussions - Data Collection & Quality Processes Case Review: Overview of case review process including identification of cases, review process, documentation, loop closure, feedback and dissemination of review findings Surgeon Review: Overview of individual surgeon peer review process Data Collection and Surveillance: Overview of data sources, resources to support data capture and analysis, data monitoring process and frequency, data feedback, resources to support QI initiatives Quality Assessment and Improvement: Provide examples of QI/PI initiatives within the EGS Program	<ul style="list-style-type: none"> • DSS.1: Data Collection • DSS.2: Surveillance of EGS Data • QI.1: Quality Assessment and Improvement • QI.2: Case Review Process • QI.3: Peer Review Process for the Individual Surgeon • QI.4: Quality Improvement Collaborative Participation 	<ul style="list-style-type: none"> • EGS Medical Director • EGS Program Manager • EGS Program QI Practitioner • EGS Program Clinical Data Personnel • SQO or equivalent role • Quality Department Representative, if applicable 		
15 Min	Reviewer Break to Complete Evaluation Individual and Small Group Break Out Sessions (CLOSED INTERVIEWS)				
20 Min	C-Suite/Hospital Leadership	<ul style="list-style-type: none"> • IAC.1: Hospital Commitment 	<ul style="list-style-type: none"> • C-Suite representatives including CEO, CMO, etc. • Chair of Surgery 		
5 Min	Reviewer Break to Complete Evaluation				
15 Min	Frontline EGS Surgeon - Session I	<ul style="list-style-type: none"> • IAC.1: Hospital Commitment • PC.1: Standardized Care Pathways • DSS.1: Data Collection • QI.2: Case Review Process 	To be selected by ACS		
5 Min	Reviewer Break to Complete Evaluation				
15 Min	Frontline EGS Surgeon - Session II	<ul style="list-style-type: none"> • IAC.1: Hospital Commitment • PC.1: Standardized Care Pathways • DSS.1: Data Collection • QI.2: Case Review Process 	To be selected by ACS		
5 Min	Reviewer Break to Complete Evaluation				
15 Min	Anesthesia Leadership, EGS Program Anesthesia Liaison	<ul style="list-style-type: none"> • PSR.5: Anesthesia Services • PSR.8: Pain Management Services • PC.5: Anesthesia Pathway 	Chief of Anesthesia or EGS Program Liaison from Anesthesia		
5 Min	Reviewer Break to Complete Evaluation				
30 Min	OR/PACU/ICU Leadership	<ul style="list-style-type: none"> • FER.3: Operating Room Availability • PSR.3: Surgical Team Availability • PSR.4: Operating Room Team Availability • FER.4: Intensive Care Unit • FER.5: Post Anesthesia Care Unit 	<ul style="list-style-type: none"> • OR leadership • PACU leadership • ICU leadership • Chief Nursing Officer 	H	
10 Min	Reviewer Break to Complete Evaluation				
15 Min	Emergency Department Leadership	<ul style="list-style-type: none"> • FER.2: Emergency Department • PC.2: EGS Provider Response Pathway • PC.10: Readmission and Transfer Protocols 	Physician and/or nurse leaders for ED		
5 Min	Reviewer Break to Complete Evaluation				
15 Min	Endoluminal and IR Services	<ul style="list-style-type: none"> • PSR.7: Diagnostic Endoluminal and Interventional Radiology Services 	Leadership from Endoluminal and IR Services		

25 Min	Reviewer Break to Complete Evaluation + Lunch Break				
20 Min	EGS Program Staff (Program Manager/QI/Data)	<ul style="list-style-type: none"> PSG.3: Emergency General Surgery Program Management Resources QI.1: Quality Assessment and Improvement 	<ul style="list-style-type: none"> EGS Program Manager EGS Program QI Practitioner EGS Program Clinical Data Personnel 		
5 Min	Reviewer Break to Complete Evaluation				
30 Min	EGS Program Medical Director	<ul style="list-style-type: none"> PSG.2: Emergency General Surgery Medical Director QI.1: Quality Assessment and Improvement 	EGS Program Medical Director		
10 Min	Reviewer Break to Complete Evaluation				
30 Min	Closed Reviewer Mtg to Prepare Summary Comments (ACS to Schedule Internally)				
30 Min	Site Visit Summation				
	All site visit participants encouraged to attend		<ul style="list-style-type: none"> Hospital Executive Leadership Representative (ie. C-Suite) Chair of Surgery EGS Medical Director EGS Program Staff 		
END OF SITE VISIT					