



# Surgical Caucus of the AMA Handbook Review and Business Meeting

Saturday, June 10, 2023  
Hyatt Regency Chicago  
Meeting Room: Grand Hall J

## MINUTES

- I. **Call to Order and Introductions** – Steven Chen, MD, FACS, Chair  
*Dr. Chen called the meeting to order and introduced the Surgical Caucus Executive Committee.*

II. **Business Meeting Agenda**

- Approval of Minutes, November 2022. *With no objections the minutes were approved.*
- Reports of the Officers
- Treasurer Report and Reminder to Pay Dues

Current Operating Account:	\$4655
Anticipated Cost of I-23 Meeting:	<del>-\$4200</del>
Projected Balance for July 2023:	\$ 455

1. The Caucus has been conservative in expenses due to lower revenue from dues in 2022. A reminder that the dues cover the management of the Caucus which also includes breakfast at the Caucus Meetings and Educational Sessions. The Educational Sessions also require A/V and labor.
2. Dues are currently \$60/person and may be paid through the QR codes in the meeting room.

III. **Call for Nominating Committee Members and Nominations**

- 2 Member at Large Positions (1-year term) : *The Caucus members were provided an opportunity to submit nominations or self nominate for the upcoming available positions. Dr. Hans Arora was added to the November slate.*

IV. **Candidate Introductions** (2 min each): *Candidates for the AMA HOD roles introduced themselves to the Caucus briefly. A total of 17 candidates were introduced to the Surgical Caucus.*

V. **Educational Session Reminder (June 12<sup>th</sup> | 9:00 am | Water Tower)**

Mass Casualty Events: Active Shooter scenes, Triage and Acute Care and their Aftermath (1 CME)

Panelists: John R. Corker, MD, FACEP (EM Specialists), Selwyn Rogers, MD, FACS (University of Chicago) and Kenneth Wilson, MD, FACS (University of Chicago)

Co-Moderators: Mary Ann Contogiannis, MD and Michael Visenio, MD, FACS

*Dr. Chen reminded the Caucus members that an educational session would be taking place and encouraged all to attend.*

- VI. **New Business/Other Items:** *There were no new business items to discuss.*
- VII. **Handbook Review/Adoption of Caucus Positions:** *The Caucus reviewed extractions and discussed resolutions. The spreadsheet was shared with the Caucus members following the meeting.*
- VIII. **Adjourn**

**Surgical Caucus of the AMA**  
**Saturday, November 12, 2022**  
**7:00 am – 10:00 am**  
**Honolulu, HI**

**Meeting Minutes**

**Call to Order:** Dr. Chen called the meeting to order at 7:04 am.

**Minutes:** A motion was made to approve the minutes of the June 2022. The motion was seconded and passed.

**Education Session:** The Caucus was reminded of the Educational Session titled: Workplace Violence Against Healthcare Professionals. The session will be held on Sunday from 2:30-3:30 pm in 318AB at the Convention Center. The moderator is Dr Steven Chen. Panelists are Dr. John Armstrong, Dr Mark Dobbertien, and Dr. Darilyn Moyer.

**Treasurer's Report:** Dr. Reiss presented the recent financials to the Caucus and reminded anyone who had not yet paid dues to do so. Non payment of dues could affect the Caucus meetings in the future based on inflation and food/beverage/av requirements at each meeting.

Balance on hand 11/10/22	<b>\$3630.66</b>
Projected Expenses for Interim Caucus Meeting	(\$6300.00)
<b><i>Projected Cash Balance by December 1, 2022</i></b>	<b><i>-\$2669.34</i></b>

Note: Member Dues Invoices have been sent out and can be paid at any time. Please check in with Katie Fitzgerald to confirm if your dues have been paid/or to pay dues.

**Caucus Elections:** The Nominating Committee confirms the slate for 2022 as:

CHAIR: Steve Chen, MD, MBA, FACS

CHAIR-ELECT: Mary Ann Contogiannis, MD

SECRETARY: Tripti Kataria, MD

TREASURER: Alisha Reiss, MD

MEMBER AT-LARGE (2-year): Naveen Sangji, MD (1 year remaining)

MEMBER AT-LARGE (3-year): Jessica Krant, MD, MPH (1 year remaining)

MEMBER AT-LARGE (3-year): Cassandra Scales, MD (2 years remaining)

With no objections, a motion was made to approve the slate. The motion was seconded and passed.

**Reports and Resolutions:** A reminder was shared regarding viewing the grid along with the link. Staff was asked to bring printed copies and also email the grid as an attachment in the future.

**Adjourn:** With no new business, the meeting adjourned at 9:52 am.